

**Whistleblowing Disclosure (Report) Form**

This form should be used to disclose wrongdoing at Instytut Badań i Rozwoju Motoryzacji BOSMAL Sp. z o.o. The information disclosed in this form will be treated confidential in accordance with the related Procedure document.

Follow the instructions below when completing this form. You can disclose actual wrongdoing or potential wrongdoing which you believe is very likely to occur or to be concealed. Your disclosure may cover, in particular, wrongdoing related to:

1. corruption, including breaches covered by BOSMAL's Anti-Corruption Policy,
2. public procurement,
3. prevention of money laundering and terrorism financing,
4. product safety and product compliance,
5. transport safety,
6. environmental protection,
7. consumer protection,
8. protection of privacy and personal data,
9. network and IT systems security,
10. the internal market of the European Union, including the public law principles of competition, state aid and taxes imposed on corporations [legal persons],
11. constitutional freedoms, human rights and civil rights in relations between individuals and public authorities, if they are not connected with the areas specified in points 1...10.

**Whistleblowing Disclosure (Report) Form****1. Information identifying the whistleblower (the person reporting the wrongdoing)**

*If the disclosure is made by one person, please provide that person's details in the appropriate field. If, however, the disclosure is made by two or more persons, please provide information identifying all the persons.*

**Name:**

*(Put an "X" in the appropriate field on the left.)*

- ☐ I am an employee of BOSMAL.
- ☐ I am BOSMAL's contractor, customer or supplier.
- ☐ I am a shareholder in BOSMAL.
- ☐ I am a member of BOSMAL's governing body.
- ☐ I am a former employee of BOSMAL.
- ☐ I am a candidate seeking employment at BOSMAL.
- ☐ I am a volunteer, work experience placement student or intern at BOSMAL.
- ☐ I work for BOSMAL's contractor, customer or supplier.
- ☐ Other (please specify):  
.....

**Title / position:**

**Contact details**

*(The disclosing person may choose to provide their e-mail address and/or phone number.)*

**2. Information identifying the person whose action or omission is the subject of this disclosure**

*If the disclosure concerns two or more persons, please provide information identifying all the persons.*

**Name:**

**Title / position:**

**Which unit, section or department is covered by the disclosure?**

**Whistleblowing Disclosure (Report) Form**

**3. What is the wrongdoing you are reporting? How long has the wrongdoing been going on? (Please provide an indication of how long.)**

**4. What is or was the nature of the wrongdoing?**

**5. When and where did the wrongdoing occur?**

**6. How did the wrongdoing occur and for what reasons?**

**7. Do you wish to provide any evidence in support of the disclosure? If yes, please specify the type of evidence (documents, witnesses (witness statements), other).**

**8. Have you reported the same wrongdoing before? If you have, please specify when and to whom you reported the wrongdoing and in what form. Have you received a reply to that report?**

**9. Your comment (if any)**

**I hereby state that (a) I am making this disclosure in good faith, (b) I reasonably believe that the information provided is true, (c) I am not making this disclosure for personal gain, (d) I am disclosing the wrongdoing to the best of my knowledge, (e) I have disclosed all the facts and circumstances concerning the wrongdoing that I am aware of, and (f) I am familiar with BOSMAL's Whistleblowing and Follow-Up Procedure.**

**Date and the whistleblower's signature (Please sign if it is possible for you to sign this disclosure form.)**

**Whistleblowing Disclosure (Report) Form**

## PLEASE NOTE:

1. If an initial review or investigation of a disclosure shows that false information was reported or any true information was concealed, the whistleblower, if he or she is BOSMAL's employee, may be subject to disciplinary action in accordance with the provisions of the Polish Labour Code. Such conduct may also be regarded as a serious breach of the person's basic work duties and may result in termination of the person's employment without notice.
2. If the whistleblower is BOSMAL's supplier of goods or services under a contract other than employment, then if it is found that the whistleblower has made a false report of a breach, that contract and BOSMAL's business relationship with that supplier may be terminated indefinitely.
3. Furthermore, a whistleblower who has made a false disclosure may be held liable for damages if BOSMAL suffers any loss or damage as a result of the disclosure and turns to external authorities for intervention.

**TO BE COMPLETED BY THE PERSON RECEIVING THE DISCLOSURE**

<b>Name of the person receiving the disclosure</b>	<b>Date of receipt of the disclosure</b>
--	--