

§4. DESCRIPTION OF THE CONDITIONS FOR PARTICIPATION IN THE TENDER PROCEDURE

The tender procedure is open to Contractors which:

1. meet the conditions for participation in the procedure as set out in Article 22.1 of the Act, i.e.:
 - hold the authority to perform certain activities or services, if such an authority is required by law;
 - have sufficient relevant knowledge and experience;
 - have relevant technical resources and personnel capable of performing the contract;
 - requirements relating to their economic and financial standing;
2. are not excluded from participation in contract award procedures for the reasons described in Article 24.1 and Article 24.2 of the Act;
3. had delivered and installed at least 3 similar equipment during the last 3 years to: OEMs, Tier 1 suppliers or homologation bodies (references demanded).

§5. DESCRIPTION OF THE FORMAT OF TENDER PREPARATION

1. Tenders must be written in the Polish language (technical description can be in English language) and prepared using means that prevent the text of the tender from being deleted without leaving a trace of its deletion (Article 9.2 of the Act).
2. BOSMAL suggests that:
 - the first pages of the tender document be the completed TENDER FORM (Appendix 1 to the SECP);
 - the pages of the tender document be numbered successively starting from number 1 on the first page of the TENDER FORM (the pages of any documents enclosed with the tender document must also be numbered);
 - all the sheets shall be fastened or stapled in a way that prevents any sheet from becoming loose;
 - each page of the tender document be initialled by a person authorised to sign the document;
 - each correction, if any, of the tender document be initialled by a person authorised to sign the document.
 - tender should include a detailed technical specification of the offer content together with filled Appendix 6 to the SECP.
3. The tender document must be accompanied by the following statements and documents:
 - 3.1 Statements and documents confirming that the Contractor meets the conditions for participation in the tender procedure:
 - a) document confirming that the Contractor holds the authority to perform certain activities or services, if such an authority is required by law, particularly a concession, permit or licence; if the Contractor is not obliged to have such a concession, permit or licence he makes a statement that there is no obligation to have such documents;
 - b) a statement that the Contractor has sufficient relevant knowledge and experience to perform the contract;
 - c) a statement that the Contractor has technical resources and personnel capable of performing the contract;
 - d) if the Contractor uses other persons having sufficient relevant knowledge, experience, technical resources and personnel capable of performing the contract, as well as financial resources,